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October 15, 1974

Ministry of Consumer and Commercial  
Affairs,  
Companies Division,  
555 Yonge Street,  
TORONTO, Ontario.  
M4Y 1Y7

Attention: Services and Names Section

OCT 18 7 2 37711 000.020.00

Dear Sirs,

re: Steenburg Lake Community Association

Further to my letter of September 30, 1974, I  
now enclose Application for incorporation of a Corporation  
without share capital, together with Resolution and  
Undertaking and Consent.

I look forward to hearing from you at your  
earliest convenience.

Yours very truly,

  
Thomas H. Marshall

*20.00  
cheque*

THM/cb  
Enc:

UNDERTAKING AND CONSENT

We the following, being all the Directors of the Steenburg Lake Community Association HEREBY UNDERTAKE to discontinue the use of the name of the Steenburg Lake Community Association in an unincorporated capacity within six months of incorporation of the new corporation.

Wesley Hall  
Chas. Sullivan  
Mary Edger.  
Lanita Waddell  
Percy Saunders



# Province of ONTARIO

By the Honourable JOHN T. CLEMENT,  
MINISTER OF CONSUMER AND COMMERCIAL RELATIONS

To all to whom these Presents shall come  
Greeting

**Whereas** *The Corporations Act provides that with the exceptions therein mentioned the Lieutenant Governor may in his discretion, by Letters Patent, issue a Charter to any number of persons, not fewer than three, of ~~twenty one~~ <sup>eighteen</sup> or more years of age, who apply therefor, constituting them and any others who become shareholders or members of the corporation thereby created a corporation for any of the objects to which the authority of the Legislature extends;*

**And Whereas** *by the said Act it is further provided that the member of the Executive Council to whom the administration of this Act is assigned may in his discretion and under the Seal of his office have, use, exercise and enjoy any power, right or authority conferred by the said Act on the Lieutenant Governor;*

**And Whereas** *it has been made to appear that the persons herein named have complied with the conditions precedent to the issue of the desired Charter and that the said undertaking is within the scope of the said Act;*

**Now Therefore Know Ye** *that, being the member of the Executive Council to whom the administration of this Act is assigned, I do by these Letters Patent issue a Charter to the Persons hereinafter named that is to say:*

W e s l e y M o f f a t t, of the Borough of  
Scarborough, in The Municipality of Metropolitan Toronto,  
in the Province of Ontario, Executive; C h a r l e s  
R o b e r t B a t e m a n, of the City of Waterloo,  
in The Regional Municipality of Waterloo, in the  
Province of Ontario, Doctor; M a r y P a t r i c i a  
E d g e, of the said The Municipality of Metropolitan  
Toronto, Secretary; A n i t a - M a r i e W a d d e l l,  
of the Borough of York, in the said The Municipality of  
Metropolitan Toronto, Housewife; and P e r c y  
A l l a n S a u n d e r s, of the Township of Tudor  
and Cashel, in the County of Hastings, in the Province  
of Ontario, Gentleman; constituting them and any others  
who become members of the Corporation hereby created a  
corporation without share capital under the name of

STEENBURG LAKE COMMUNITY ASSOCIATION

for the following objects, that is to say:

- (a) TO protect the interests of property owners on  
Steenburg Lake, in the Townships of Tudor, Cashel and  
Limerick, in the County of Hastings and Province of  
Ontario, and to foster co-operation with Township  
officials; and

(b) TO promote the mutual assistance of its members and to promote better social relationship of its members and others;

THE HEAD OFFICE of the Corporation to be situate in the said Township of Limerick; and

THE FIRST DIRECTORS of the Corporation to be Wesley Moffatt, Mary Patricia Edge, Anita-Marie Waddell, Charles Robert Bateman and Percy Allan Saunders, hereinbefore mentioned;

AND IT IS HEREBY ORDAINED AND DECLARED that the Corporation shall be carried on without the purpose of gain for its members and any profits or other accretions to the Corporation shall be used in promoting its objects.

**Given** under my hand and Seal of office at the City of Toronto in the said Province of Ontario this **twenty-fourth** day of **December** in the year of Our Lord **one thousand nine hundred and seventy-four.**

John T. Clement  
Minister of Consumer and  
Commercial Relations

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This organization shall be known as the "Bass Lake (Steenburg) Community Association" and is organized for the following purposes, to wit:

- A. To protect the interests of Bass Lake (Steenburg) property owners and to foster co-operation with Township officials.
- B. For the mutual assistance of its members and to better social relationship.

1. Membership

Membership in the Association shall be available to all property owners and their immediate families whose property borders on Bass Lake (Steenburg).

2. Associate Membership

Individuals and their families who rent cottages on Bass Lake (Steenburg) and are interested in the aims and objects of the Association may apply for associate membership after three years of consecutive summering at Bass Lake (Steenburg)

3. Honorary Membership

An Honorary Membership may be awarded to a member of the Association who, in the opinion of its officers, has rendered valuable assistance or worthy enterprise to the Community or who has summered at Bass Lake (Steenburg) for at least fifty years.

4. Privileges

(a) Any member of a family of a property owner shall be eligible for any office in the Association, save that of President. This office shall be held by a property owner. Property owners shall have the only voting rights but may confer proxy privileges on a member of their family or may express their wishes by mail to the Secretary when a vote is requested.

(b) In all other respects the entire membership shall enjoy equal privileges.

5. Officers

(a) The officers of the Association shall be the President, Past President (ex officio), Secretary, Treasurer and Directors.

(b) Any officer may be suspended for cause by a two-thirds majority vote at any general meeting of the Association.

- (c) For purposes of representation, Bass Lake (Steenburg) shall be divided into three parts: (1) that part of the shoreline of the lake from Sunset Point to the landing to and including Hunters Point and including Limerich Island. (2) that part of the shoreline of the Lake from Hunters Point to the westerly limits, including Crystal Island, Big Bill Island, Little Bill Island, and Crab Island. (3) that part known as Austins Bay, including Loon Island.

- (d) Two Directors will be elected, one from each of the geographical areas of 1 and 2, Para. (c) and one from Area 3.

6. Elections

- (a) The officers shall be elected at a general meeting and shall hold office for two years.

- (b) Consent of each nominee must be obtained prior to voting.

7. Meetings

- (a) A General Meeting may be called by the Executive Committee but not less than once each fiscal year.

- (b) Specific meetings for specific purposes may be held at any time and place at the call of the President or on written demand of at least ten per cent. of the property owners.

- (c) A quorum for the purpose of transacting business at a general meeting of the Association shall consist of a majority of officers and in addition authorized members or their representatives from not less than 20 per cent. of the total membership.

- (d) Motions shall be passed by a majority vote of all authorized members present or in written proxy at a general meeting.

All motions so ordered will be presented in writing and may be passed only by ballot vote.

- (e) Accepted parliamentary procedure shall be followed at all General, Executive or Committee meetings of the Association.

8. Committees

Committees shall be established by the Executive Committee with the Chairman of each Committee appointed. The Committee Chairman may select its own membership.

9. Finances

Annual dues to be set by the Executive Committee shall be assessed against property owners.

10. Dues are payable in advance and are considered in arrears if not paid on or before July 1st. Non payment of dues automatically forfeits membership.
- (a) The Treasurer shall be the custodian of all monies and shall render an accounting at each General Meeting. It shall be the responsibility of the Treasurer to collect all dues.
- (b) Cheques or cash covering disbursements of the Association shall be signed by the Treasurer and the monies maintained in a trust account in a chartered bank or post office.
11. "An Advisory Council shall be made up of those of the last five former Presidents of the Association who are still members of the Association whose duty it shall be to advise the Executive."

Water Supply

SUGGESTION FOR STANDING COMMITTEES

To mark with a standard buoy all reefs, shoals and dangerous water passages. This committee will bring in recommendations regarding running lights at night, community dockage and other items referred to it by the Executive Committee.

LEGISLATION

This Committee is the only committee that will deal directly with Council or Government. They will study taxation, roads water levels and the like and, upon authorization from a General Meeting, make representation. This Committee will have the authority to appoint sub-committees for advice and detailed study.

SOCIAL

This Committee will arrange for the Annual Meeting in all aspects and have the power to appoint sub-committees for such things as catering or entertainment.

Amendments to constitution were approved at a General meeting, August 8, 1964



Dated December 24, A.D. 1974

Province of  
ONTARIO

Letters  
Patent  
Incorporating

STEENBERG LAKE COMMUNITY  
ASSOCIATION

Recorded this 6TH.  
day of JANUARY 1975 - A.D.  
as Number 296196